

Dunkirk Historical Museum

Meeting Minutes

November 12, 2025

Present: Catherine, Victoria, Matt, Graham, Kay, Roger, Roy, Diane, Joe

Public Comments: n/a

Secretary's Minutes: Approved.

Treasurer's Report: Reviewed. Suggested we look into a CD account. Vikki needs records for all 2025 bills.

Director's Report:

- Letters prepared for incoming city councilmembers, inviting them to participate in our meetings and events.
- Sent report to the county for our remaining share of the 3% tourism tax.

President's Report:

- We have a table for the Christmas on Central event on 12/6, volunteers needed.
- Grant money wanted for the utility room project and an electric box for a new water heater.
- Need to refine membership guidelines, a temporary membership committee is formed and will meet at 5:30pm before the next board meeting.

Curator's Report:

- Pet Pantry Fundraiser table brought in some donations and gave out lots of membership forms.
- Winter newsletter sent out.
- Robert Booth donated records from his restoration of the Neptune statue. He expressed interest in doing a program about his work, and plans to donate his slides relating to the project.
- Planning an Aviation exhibit, no physical items yet, but there are a few leads.
- No fire truck dedication at the museum, timing didn't work out.
- Provenance project progressed to 1994.
- Sell the extra toilet downstairs on Facebook Marketplace?

Railroad Report:

- Work at the fairgrounds has concluded for the year. Coal pocket doors repaired with the help of Matt and Roy.
- Roy and Roger attended the Erie Train Show and raised \$79, will also be attending the Hamburg Train Show on 11/22.

- Financial summary will be ready for the next board meeting and will include proposed work on the boxcar.
- Roger will donate a Bellows train bell to use at the fairgrounds next year.

Old Business:

- Henry Hube removed from the Board with a unanimous vote, motion made by Matt.

New Business:

- Change locks and alarm code, which can be done through DFT. Need for a new sign-up for keys and to have a key policy.
- Diane encourages having an annual meeting.